




## 2 Easy Ways to Register!

 **Fax** your completed form to (202)-606-5073

 **Mail** your completed form to:

Cindy Bienvenue  
ACHP  
1100 Pennsylvania  
Avenue, NW, Suite 803  
Washington, DC 20004

## 2013 Dates & Locations

February 26-27  
Washington, DC

April 23-24  
Scottsdale, AZ

June 11-12  
Pittsburgh, PA

July 16-17  
Honolulu, HI

August 6-7  
Washington, DC

August 28-29  
Denver, CO

October 29-30  
Indianapolis, IN

# The Advisory Council on Historic Preservation 2013 Registration Form – Group Form – Early Bird

## THE SECTION 106 ESSENTIALS

### Registration Information - \*A form must be submitted for each registrant

Registrant: \_\_\_\_\_  
(Last Name) (First Name) (MI)

Position Title: \_\_\_\_\_

Agency/Business Name: \_\_\_\_\_

Agency/Business Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number (with area code): \_\_\_\_\_

E-mail Address (receiving course confirmation): \_\_\_\_\_

### Course Information

Preferred Course Date: \_\_\_\_\_ Course Location: \_\_\_\_\_

Name on Certificate: \_\_\_\_\_  
(Please type your name, as you would like it to appear on your certificate.)

### Payment Information - \*payment must be received with registration\* Early bird rates effective through December 31, 2012

- |  |  |
|--|--|
| <input type="checkbox"/> 1 <sup>st</sup> registrant = \$495.00 (Early Bird \$450.00) | <input type="checkbox"/> 5 <sup>th</sup> registrant = \$450.00 (Early Bird \$425.00) |
| <input type="checkbox"/> 2 <sup>nd</sup> registrant = \$450.00 (Early Bird \$425.00) | <input type="checkbox"/> 6 <sup>th</sup> registrant = \$375.00 (Early Bird \$375.00) |
| <input type="checkbox"/> 3 <sup>rd</sup> registrant = \$450.00 (Early Bird \$425.00) | <input type="checkbox"/> 7 <sup>th</sup> registrant = \$375.00 (Early Bird \$375.00) |
| <input type="checkbox"/> 4 <sup>th</sup> registrant = \$450.00 (Early Bird \$425.00) | <input type="checkbox"/> 8 <sup>th</sup> registrant = \$375.00 (Early Bird \$375.00) |

Payment: \*Groups must pay via credit card or check. Purchase orders are not accepted

- ☐ Discover ☐ Visa ☐ MasterCard ☐ American Express
- ☐ Check, payable to ACHP, Section 106 Essentials. Check must be accompanied by registration form

### Credit Card Payment Information

Name on the card (please print): \_\_\_\_\_  
(Last Name) (First Name) (MI)

Agency/Business Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

E-mail Address (for payment receipt): \_\_\_\_\_

**\*Once credit card is processed, you will receive an email receipt from Pay.gov.**

Card# \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Cancellations:** Registrants who cancel at least 14 days prior to the start of the course will receive a full refund minus a 15% processing fee. No refunds will be given for cancellations made fewer than 14 days before the start of the course; however, substitutions may be made at no cost up until three days before the course begins. All cancellations must be made in writing.

**Accessibility:** The ACHP schedules all courses in facilities that meet federal accessibility requirements. Registrants with special accessibility needs should contact Cindy Bienvenue @ 202-606-8521.

**Questions???** Contact [Cindy Bienvenue at 202-606-8521 or email cbienvenue@achp.gov](mailto:cbienvenue@achp.gov)